

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

El Monte Union High School District revised their complete LEA Plan and the plan was approved by the Board of Education in July 2011. This quarterly report reflects progress being made in implementing the LEA Plan.

High Priority Students

Action	Status
Expand the District’s vertical and horizontal articulation efforts with feeder school districts and among grade-level teams to strengthen programs and academic expectations for all high priority student groups. (Professional Development)	<ul style="list-style-type: none"> • Superintendent Salerno met with superintendents from El Monte City and Mountain View School Districts and consultants have met to design and develop the content for the 2011-12 Collaborative Administrators’ and Leaders’ Session (CAL) and Long Term English Learners (LTEL) meetings. • Members of the (CALS) held its first meeting in October. The focus of the meeting was on improving student learning using data to inform instructional decisions, develop strategic plans, and designing professional development for district employees. • Superintendents, district staff, site leaders, and teachers from El Monte City and Mountain View School Districts are scheduled to participate in the El Monte Long Term English Learners Project Team Meeting on November 14, 2011.
Use data to deepen the analysis of results to strengthen instructional delivery (including differentiation) for all high priority students. (Data Systems and Achievement Monitoring)	<ul style="list-style-type: none"> • In September, staff provided training to district staff and site administrators on the new data ARMS data tool.
Ensure that all students—particularly high priority students—have access to and the ability to complete A-G requirements. (Curriculum, Instruction and Assessment)	<ul style="list-style-type: none"> • District adopted the Sheltered Instruction Observation Protocol model for district-wide implementation in schools. • District is at the initial stages of dialogue regarding the development of the 2011-12 instructional master schedule that offer: a high school course of study for all students that meet the

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

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	"a-g" requirements, provides professional development for district staff and site administrators, and develops and establishes a district timeline to guide district schools in the construction of a master schedule.
Focus diminishing resources on core initiatives for all high priority students. (Fiscal Operations)	<ul style="list-style-type: none"> • DAIT fiscal action plan shared with Superintendent and Cabinet in October.

Implementation

Action	Status
Conduct an evidence-based implementation analysis of all district-wide initiatives. (Curriculum, Instruction and Assessment)	<ul style="list-style-type: none"> • Superintendent Salerno called a meeting of contracted external providers and articulated his expectation that all services align with the District LEA Plan and DAIT Recommendations. • In November, the PIAC will undergo training on Implementation Science and will utilize this information to conduct analyses of district-wide initiatives as identified in the action plan.
Complete an in-depth study, including a summary analysis, of how instructional minutes are maximized in buildings, particularly in schools with block schedules, to support high-quality instruction. (Governance)	<ul style="list-style-type: none"> • Work to begin December 2011.

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

<p>Repurpose the DSLT to monitor the implementation of the LEA Plan. (Governance)</p>	<ul style="list-style-type: none"> The repurposed Program Improvement Accountability Committee (PIAC/DSLTT) met in October and received an orientation regarding its purpose, role, and responsibility. Committee members began the review the LEA Plan.
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Implementation

Action	Status
<p>Ensure that site professional development plans align with a fully developed District professional development plan, including the effective use of professional learning communities to enhance the focus on rigorous instruction for all high priority students. (Professional Development)</p>	<ul style="list-style-type: none"> The Superintendent and Cabinet have begun initial conversations with principals and administrators regarding the design and development of professional development content for faculty and staff on “late start days.”
<p>Provide principals and other instructional leaders with professional development that builds their capacity to support teachers in data analysis and application of appropriate differentiated instructional strategies. (Human Resources)</p>	<ul style="list-style-type: none"> Phase 1 training on the use of the SLOP model has been provided to district office staff, principals, administrators, and school instructional leaders. District staff provided training to certificated staff and district administrators received training on the district’s data tool ARMS in September. Ongoing training for the utilization of this data tool will continue throughout the 2011-12 school year.

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

Communication and Decision Making

Action	Status
<p>Revisit vision and mission in order to operationalize and promote clear expectations for all District initiatives and priorities. (Governance)</p>	<ul style="list-style-type: none"> • Board members met with Superintendent Salerno and district administration in August to review the DAIT Findings and High Leverage Actions, began their work on revising the District’s vision and mission statements, and hear end-of-year reports and 2011-12 school improvement plans from district principals. • The newly adopted vision, mission and goals was reviewed with all district employees with the expectation that certificated and classified employees will work together to achieve the goals and honor the vision and mission statements. • Superintendent Salerno directed the Cabinet to begin the process of establishing priorities from the DAIT Report and the LEA Plan in order to move these priorities to the PIAC for action planning.
<p>Clarify the roles and expectations of all employees in supporting the implementation of District initiatives and priorities. (Governance)</p>	<ul style="list-style-type: none"> • Superintendent Salerno began meeting with key district stakeholders in August 2011 in order to clarify roles and expectations for all district employees. Under the direction of the Superintendent, Cabinet members are moving forward with developing, formalizing, and refining, system-wide policies, and regulations.
<p>Expand the District’s vertical and horizontal articulation efforts with feeder school districts and among grade-level teams to strengthen programs and academic expectations for all high priority groups. (Professional Development)</p>	<ul style="list-style-type: none"> • In October, Superintendent Salerno, principals and school administrators attended the first Collaborative Administrators and Leaders Session (CALs). All feeder districts to EMUHSD were present.

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

<p>Develop and implement a two-way communication system that promotes transparency as well as provides opportunity for effective and valued input from all stakeholders, particularly parents of high priority students. (Parent and Community Involvement)</p>	<ul style="list-style-type: none"> • A Program Improvement link is on the District’s website. This link makes accessible to the larger school-community district information such as, the DAIT Report of Findings, PIAC member roster, dates of meetings, agendas, and minutes. • The Superintendent and Cabinet members are moving forward with developing, formalizing, and refining, system-wide policies, and regulations.
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Fiscal

Action	Status
<p>In order to increase District internal capacity, the Cabinet, under the leadership of the Superintendent, will collaborate on the sources and uses of all categorical funds and how these resources can be leveraged and focused to close the achievement gap for all high priority students. (Fiscal Operations)</p>	<ul style="list-style-type: none"> • District administrators, including school leadership have been provided clarification on the sources and uses of categorical funds. • Chief Business Official, Ryan Di Giulio, is working with the financial consulting firm of Hall and Associates, to clarify how all district resources will be leveraged in order to close the achievement gap for all high priority students.
<p>Develop budget documents that are “user friendly” and easily understood to display income and expenditures by restricted and unrestricted sources on multi-year basis. (Governance)</p>	<ul style="list-style-type: none"> • Work to begin in November 2011.
<p>A communication and fiscal plan will be developed to inform all stakeholders on the latest information on the State’s fiscal crisis and</p>	<ul style="list-style-type: none"> • In October, Superintendent Salerno disseminated a memorandum to all stakeholders apprising them of the state budget, potential

EL MONTE UNION HIGH SCHOOL DISTRICT

LEA PLAN QUARTERLY REPORT

NOVEMBER 2011

<p>the District's budget and fiscal projections. This plan will include but is not limited to: a restructured and revived budget advisory committee, updates, newsletters, media releases, board information items, and parent and staff forums. (Governance)</p>	<p>mid-year cuts, and fiscal forecasts for the 2011-12 school year.</p> <ul style="list-style-type: none">• The Mid Valley News, a community newspaper, published a message from Superintendent Salerno where he discussed school programs and the academic progress of the district.
<p>Effectively utilize limited resources available for improving instruction and closing the achievement gap by specifically focusing resources on implementing or eliminating those structures that do not effectively maximize instructional time for all students and ensure the ability to meet Corrective Action 6 elements. These structures include performance outcome measures for staffing (classified and certificated), professional development (including collaboration time), material resource acquisitions (categorical and unrestricted), instructional schedules (block and traditional), and program restructuring or reductions (building and District). (Fiscal Operations)</p>	<ul style="list-style-type: none">• Work to begin in November 2011.