

El Monte Union High School District



BOARD OF EDUCATION
APPLICATION PACKET

February/March 2012

Deadline for Applications
March 6, 2012
12:00 Noon

El Monte Union High School District

CONTENTS

- Invitation
- Application/Notification of Interest
- Overview of Board Responsibilities/Policies



El Monte Union High School District

3537 Johnson Avenue • El Monte, California 91731
(626) 444-9005

February 16, 2012

Board of Trustees

Juanita M. Gonzales
Salvador Ramirez
Carlos G. Salcedo
Theresa A. Velasco

District Administration

Nick J. Salerno
Superintendent

Ryan Di Giulio
Chief Business Official

Joel Kyne
Asst. Superintendent-
Educational Services

Julie Jennings
Asst. Superintendent-
Personnel

Dear Prospective Board Member:

Thank you for your interest in the vacancy of the El Monte Union High School District Board of Education. The candidate appointed to this vacancy will complete the term of John Tran. The term runs through November 2013.

If you would like to be considered as a candidate for appointment to this Board of Education, you are requested to complete the attached Application/Notification of Interest. Please attach a resumé and letter of interest as well. All completed applications must be received by the El Monte Union High School District Superintendent's Office, 3537 Johnson Avenue, El Monte, CA 91731, by 12:00 Noon on March 6, 2012. Interviews will be held at a public Board of Trustees meeting at 6:00 p.m. on March 19, 2012. This meeting will be held at the Professional Development Center on the South El Monte High School campus, located at 1001 Durfee Avenue, South El Monte, CA 91733.

For additional information, please refer to the District website, (emuhsd.org), for meeting agendas, minutes, and to view the District's Local Education Agency Plan.

We appreciate your interest in serving our El Monte Union High School District schools.

Sincerely,

Nick J. Salerno
Superintendent

EL MONTE UNION HIGH SCHOOL DISTRICT
NOTIFICATION OF INTEREST IN A PROVISIONAL
APPOINTMENT TO THE BOARD OF EDUCATION VACANCY
MARCH 2012

I. PERSONAL INFORMATION

NAME _____ Date _____

ADDRESS _____

EMAIL: _____

TELEPHONE #s:

() _____ () _____ () _____
Home Phone Work Phone Cell Phone

- Length of resident in district: _____ years

Do you have children who attend school in the El Monte Union High School District:

- Occupation/Business Name: _____

- Community commissions, boards, committees, and groups in which you have participated:

- Service clubs or other community organization/activities of which you are a member:

- Eligibility: I hereby certify that I am a resident of the El Monte Union High School District, a citizen of the state, 18 years of age or older, a registered voter, and that I am not disqualified by the Constitution or laws of California from holding a civil office.

Signature

Date

EL MONTE UNION HIGH SCHOOL DISTRICT
NOTIFICATION OF INTEREST IN A PROVISIONAL
APPOINTMENT TO THE BOARD OF EDUCATION VACANCY
MARCH 2012

II. PLEASE ATTACH A RESUME

III. PLEASE ATTACH A LETTER OF INTEREST INDICATING REASONS FOR WANTING TO SERVE ON THE EL MONTE UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES

This completed Notification of Interest and resumé must be received by the
El Monte Union High School District Superintendent's Office,
3537 Johnson Ave., El Monte, California 91731

No later than 12:00 Noon

on

March 6, 2012

EL MONTE UNION HIGH SCHOOL DISTRICT

OVERVIEW OF BOARD OF EDUCATION

RESPONSIBILITIES

GENERAL RESPONSIBILITIES

The general responsibilities of Board of Education members are outlined in the attached Board Policies.

BOARD MEETINGS

Regular Board meetings are held at 6:00 p.m., every first Wednesday evening of the month (with some variations, Closed Sessions are sometimes needed and start roughly at 5:00 p.m.) In addition, we reserve the third Wednesday of the month for additional meetings and convene those meetings on an as needed basis.

TIME COMMITMENT

Board members devote many hours to their position responsibilities beyond actual Board of Education meetings. These activities include:

- Review of Board Agenda online prior to board meetings
- Review of weekly updates of District activities
- Personal time for study and growth in the Governing Board position
- Attendance at professional conferences
- Participation in community events (Back-to-School nights, Open House, athletic events, student performances, DELAC, etc.)
- Attendance at school-related evenings (PTA, DELAC, etc.)
- Participation on community, school, and city committees

Stipend: Board of Education members receive a stipend of \$463.05 per month and health and welfare benefits if not covered by another plan.

EL MONTE UNION HIGH SCHOOL DISTRICT
TENTATIVE 2012-2013 Board of Trustees Meeting Calendar

El Monte Union High School District – Board Room
3537 Johnson Avenue El Monte, CA 91731

April	4	2012	Wednesday	6:00 p.m.	
<i>April</i>	<i>18</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
May	2	2012	Wednesday	6:00 p.m.	
<i>May</i>	<i>16</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
June	6	2012	Wednesday	6:00 p.m.	
<i>June</i>	<i>20</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	<i>Budget Meeting</i>
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July	11*	2012	Wednesday	6:00 p.m.	
August	1	2012	Wednesday	6:00 p.m.	
September	5	2012	Wednesday	6:00 p.m.	
<i>September</i>	<i>19</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
October	3	2012	Wednesday	6:00 p.m.	
<i>October</i>	<i>17</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
November	7	2012	Wednesday	6:00 p.m.	
<i>November</i>	<i>28*</i>	<i>2012</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
December	12	2012	Wednesday	6:00 p.m.	Organizational Meeting
January	9*	2013	Wednesday	6:00 p.m.	
<i>January</i>	<i>23*</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
February	3	2013	Wednesday	6:00 p.m.	
<i>February</i>	<i>20</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
March	3	2013	Wednesday	6:00 p.m.	
<i>March</i>	<i>20</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
April	10*	2013	Wednesday	6:00 p.m.	
<i>April</i>	<i>24*</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
May	1	2013	Wednesday	6:00 p.m.	
<i>May</i>	<i>15</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	
June	5	2013	Wednesday	6:00 p.m.	
<i>June</i>	<i>19</i>	<i>2013</i>	<i>Wednesday</i>	<i>5:00 p.m.</i>	<i>Budget Meeting</i>

Dates in **BOLD PRINT** are the **REGULARLY SCHEDULED MEETINGS**.

As indicated in *italics* above, a **second Wednesday** should be reserved by the Board for an **additional meeting, if needed**. **Please note change from first/third Wednesday of the month due to a holiday or other conflict.*