

Budget Advisory Committee Survey
February, 6, 2012
El Monte Union High School District

Committee Members:

Thank you for your participation in this important district-wide effort. We indicated at our last meeting that we would send you an “instrument” you could use in gathering feedback from your respective constituents in an effort to develop a priority list of the budget reduction/revenue enhancement opportunities we have developed over our last two meetings. While I recognize that many of the items listed represent difficult decisions, your input as to prioritization of these items is essential in assisting the Superintendent in finalizing his budget improvement recommendations for the Board of Trustees.

Directions: I am asking each of you to poll/survey your respective stakeholders by having them rank the budget reduction/revenue enhancement suggestions from the prior Budget Advisory Committee meetings. We are asking you to rank both your top 25 items as well as your least desirable 25 items. Results from your group will be compiled with the results from other groups in determining the final proposed priority order of reductions/revenue enhancements that appear on the “Suggestions List” that will be carried forward to the Superintendent.

Dollar amounts will be assigned to these suggestions at the Budget Advisory Committee meeting on February 8th. Once dollar values are assigned to each of these items, we will be better able to assess which items will be used to achieve our goals.

As a matter of clarification and example, please use the following ranking mechanism:

The number “**1**” should be placed in the “**Rank**” column corresponding to the item your group feels is their first priority for reduction/improvement, the number “**2**” would be placed in the “**Rank**” column corresponding to

the **second highest** priority for reduction/improvement, the number "**3**" for the 3rd highest priority, and so forth through the top twenty-five (25) items.

We would also like your group to clearly identify the top twenty-five items your group is **opposed to reducing or changing**. This should be done as follows: The group's highest priority for the item **NOT TO BE CUT** should be identified with the letter "**A**" in the **Rank** Column. This will signify that this item is your group's highest priority for **NOT BEING CUT**. The letter "**B**" would be placed opposite the **second highest** priority for **NOT BEING CUT**. The letter "**C**" would be placed opposite the third highest, and so forth through letter "**Y**".

It would certainly be possible for an item at the bottom of the Numeric priority list to also have a letter assigned to it as some items toward the bottom of the "cut" list could overlap with the "no cut" list. We will address these as we finalize our priority list. We will be collecting these surveys from you at our meeting on February 8, 2012 at 6:00 pm at the PDC.

Should you have any questions, please feel free to contact the Business Office at (626) 258-4452.

Budget Improvement Suggestion	Rank
Adult Ed - Charge registration fee every semester	
Adult Ed - Close classes not having 18+ students	
Adult Ed - Close all Saturday classes	
Adult Ed – Close school at noon on Fridays	
Adult Ed – Eliminate summer school	
Adult Ed – Eliminate two counselors	
Adult Ed – No more coffee at luncheons	
Cut Grant Writer FTE by 0.25	
Adult Ed – Eliminate Principal	
*Cut all salaries by 10%	
Eliminate student workers	
Reduce security by 20%	
Eliminate Adult Ed Assistant positions	
Eliminate all off campus courses	
Eliminate out-of-district enrollees for Adult Ed	
Place Adult Ed counselors in HS salary range	
Use part-time counselors at night – eliminate 4 full time counselors for Adult Ed	
Freeze all technology purchases	
Eliminate Resource Teacher position	
Eliminate all retired teacher assignments	
Administrators substitute when teachers out	
Set Administrator ratio at 500:1	
*Set Counselor ratio at 350:1	
Advertise improving attendance on district vehicles	
*Place caps on dental and vision benefits	
Make suspensions in-house	
Change 12 month administrator positions to 11 month	

Reduce clerks/receptionist positions by 1 at each school	
Close South El Monte High School	
Conserve energy	
Renegotiate copiers lease	
Eliminate administrator cell phones	
Eliminate publicity consultant	
Reduce use of paper by 20%	
Eliminate all vending machines	
Eliminate CWA's	
Disconnect all electronic devices on weekends and holidays	
Do not create any additional maintenance positions	
Do not fly job openings outside of District	
*Do not pay teachers to sub during their conference hour	
Eliminate Dropout Prevention – SB 65 coordinator positions	
Eliminate all mileage stipends	
Adult Ed – cut ESL offerings to 3 days a week	
Adult Ed – reduce ESL classes by 30 minutes in duration	
Adult Ed – eliminate Lab Teacher position in ESL classes	
Adult Ed – eliminate classes at Potrero school	
Adult Ed – Cancel weekly readers	
Eliminate clerical intern position	
*Eliminate content specialist role	
Eliminate all dues and memberships	
Eliminate Saturday school at all sites	
Do not water fields on rainy days	
*Combine job positions	
Freeze all consultant contracts	
Freeze all dues and memberships	

Freeze all overtime assignments	
Freeze all purchases of books and supplies	
Freeze salary step and column	
Reduce conferences by 25%	
*Enact 5 furlough days	
Give phone stipend of \$50 per month	
Adult Ed – eliminate summer concurrent program	
Adult Ed – make summer concurrent program online	
Adult Ed – eliminate High School Diploma Asst. Principal	
Adult Ed – Move High School Diploma program to Ramona Center	
Hiring freeze	
*Renegotiate medical benefits/insurance rates	
Eliminate health benefits for Board members	
Install hand dryers in lieu of paper towels in bathrooms	
Install solar power parking panels	
Install timers on electricity and water equipment	
Eliminate Rosemead Center, lease space	
Change out light fixtures to LED lighting	
Eliminate one night custodian position at each site	
Eliminate all internal busing – outsource	
NPS – bring 10-12 students back into District	
Offer SERP	
Offer \$1,000 incentive to schools to save energy	
Parent Ed program – reduce by 30 minutes per class	
Purchase and replace energy equipment with more energy efficient equipment	
Re-district boundaries	
Reduce consultants and independent contractors expenditures by 20%	

Eliminate attorneys at Board meetings	
Put \$500,000 cap on legal expenses	
Reduce 2 gardener positions	
Eliminate all programs with 20 or less students	
Reduce travel and conference expenses by 50%	
Reduce vacation days by 2	
Rent out auditoriums	
Offer concurrent, independent study, home study programs online through virtual classroom	
Rent retail space at new District Office	
*Reduce extra-duty stipends and assignments by 25%	
*Across the board salary reduction of 5%	
*Salary reduction of 2% for CSEA, 4% for CMCCE	
Reduce older adult programs by 50%	
Sell surplus properties behind Ledesma and old warehouse	
Layoff recent hires that were hired in last two years	
Shut off all electronics at end of each day	
Combine Freshman and JV sports teams to create one level	
Eliminate SRO's	
*Change student/teacher free days to furlough days	
*Increase student-teacher ratio from 31:1 to 33:1	
Provide in-house transportation for Special Ed students in lieu of LACOE where applicable	
Utilize all subs until 2:40 PM	
*Eliminate clerical off days during winter/spring breaks	
Install more efficient irrigation system	
Standardize all textbooks District-wide for every class	
Standardize all custodial supplies	
Explore more AQMD grants	

*Flat rate or cap on health benefits	
Provide students incentives to improve attendance	
Review and revise bell schedule for all schools to ensure maximum efficiency in staffing and instructional minutes	
Adult Ed – Charge \$75 for registration fee per semester	
Create donation link on website	
Charge for parking at all after-school events	
Install a RED BOX at each school	
Sell ASB cards to families	
Use college interns for clerical work	

PLEASE NOTE: ALL ITEMS WITH A * ARE SUBJECT TO NEGOTIATION THROUGH THE COLLECTIVE BARGAINING PROCESS.